

# VOLUNTEER ACTIVITY LOG

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Date M/D/Y	Client Name Last, First	Location Traveled Address & City	# Hours	# Miles

(Print) \_\_\_\_\_

Volunteer's Signature \_\_\_\_\_

Date \_\_\_\_\_

Please return form to the SRS Office at 800 8<sup>th</sup> Ave. Suite 145 Street, Greeley or Fax to 970- 352-5437 **no later than the 7<sup>th</sup> day of the following month.**

When we receive your Activity Log by the 7<sup>th</sup> of the month we enter you into a drawing to receive a special gift.

If you need additional forms you can print them from your computer by going to our website at [www.seniorresourceservices.info](http://www.seniorresourceservices.info) click on Volunteer.

You can also complete the form on line and submit it to us electronically by using this website.

The mileage is listed on this form in order for you to use to track your volunteer mileage when itemizing your taxes.

Turning in your information in a timely fashion helps us in writing our grants, so we can continue to help our Seniors. Thank you for taking your time to volunteer. You are greatly appreciated by us and all the Seniors.

**Senior Resource Services**

**970-352-9348**

**800 8<sup>th</sup> Ave. Suite 145 Greeley, CO 80631**